

**Faculty, Administrative Faculty and Academic Professionals Vacancy Announcement Request**

Human Resources Department  
PO Box 4113 Flagstaff, AZ 86011-4113  
(928) 523-2223 <http://www.nau.edu/hr>

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**Position Announcement**

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**Position Available:** Assistant Professor of Practice- Food and Beverage Operations

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**Department:** The School of Hotel & Restaurant Management in The W. A. Franke College of Business

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**Special Information** Non-Tenure Track

**Career-Track Position in Hotel & Restaurant Management.** The School of Hotel & Restaurant Management (HRM) in The W.A. Franke College of Business (FCB) at Northern Arizona University (NAU) invites applications for one full-time, non-tenure-track position at the rank of Assistant Professor of Practice of Food and Beverage Operations with a focus in Culinary and Beverage arts to begin in August 2023. This position will be located at the Flagstaff Mountain campus of NAU HRM.

FCB strives to increase diversity, equity, inclusion, and justice in our community and is committed to providing opportunities to people from all backgrounds to help create a welcoming, empowered, and inclusive community. FCB is also committed to serving historically underrepresented students and creating a diverse, equitable, inclusive, and just environment for them.

**Job Description**

- Teach up to 12 credit hours of undergraduate courses in each of the fall and spring semesters; possible opportunity to teach in summer and winter for additional income. Typically, this will entail teaching in **Culinary, Food, and Beverage** courses including labs.
- Enhance the HRM program by working closely with industry, inviting industry practitioners as guest speakers to classes, and engaging in community outreach.
- The successful applicant will be able to teach a wide range of HRM courses, with particular interest and ability to teach Food and Beverage topics as well as experience in one of the following NAU Franke College of Business vertical areas including Restaurant Design, Gastronomy, or Restaurant Operations.
- Demonstrate commitment to student success, program advancement, & scholarly publications.
- Manage HRM Kitchen, Beverage, and Café learning labs.
- Other duties as assigned by HRM Executive Director

**Minimum Qualifications**

- Earned bachelor's degree in hospitality management or related field from accredited institution.
- Demonstrated ability to run profitable food and beverage operations as owner or lead chef manager.
- Minimum 5 years as lead culinary in profitable food/beverage service operation.

### **Preferred Qualifications**

- Demonstrated evidence of currency in the hospitality industry.
- Prior teaching experience and evidence of teaching effectiveness.
- Evidence of excellence in working with historically underrepresented constituencies.
- Certified Executive Chef and ServSafe certifications.
- Culinary Arts Degree from Accredited program.
- Intention to start (within 1 year of hire date) or currently in a related master's degree at an accredited institution.

### **General Information**

Northern Arizona University has a student population of about 31,000 with approximately 22,750 at its main campus in Flagstaff and the remaining students at 30 sites across the state and online. Committed to a diverse and civil working and learning environment, NAU has earned a solid reputation as a university with all the features of a large institution but with a personal touch. NAU carefully balances teaching, scholarship and service with a faculty and staff dedicated to each student's success. All faculty members are expected to promote student learning and help students achieve academic outcomes.

While our emphasis is undergraduate education, we offer a wide range of graduate programs and research that extend to such national concerns as forest health and bioterrorism. Our institution has carefully integrated on-campus education with distance learning, forming seamless avenues for students to earn degrees.

Flagstaff has a population of about 75,000, rich in cultural diversity. Located at the base of the majestic San Francisco Peaks, Flagstaff is 140 miles north of Phoenix at the intersection of Interstate 17 and Interstate 40.

With its elevation of 7,000 feet and four-season climate, Flagstaff is ideal for year-round outdoor activities. Nearby attractions include the Grand Canyon, Lowell Observatory, Oak Creek Canyon, Sedona, Monument Valley, Sunset Crater, Meteor Crater, and the Arizona Snowbowl Ski area.

Northern Arizona University requires satisfactory results for the following: a criminal background investigation, an employment history verification and a degree verification (in some cases) prior to employment. You may also be required to complete a fingerprint background check.

Additionally, NAU is required to participate in the federal E-Verify program that assists employers with verifying new employees' right to work in the United States.

This position is exempt from the overtime provision of the Fair Labor Standards Act (FLSA) and therefore will not earn overtime or compensatory time for the additional time worked.

For information about diversity, access and equity at NAU, see the [Center for University Access and Inclusion](https://in.nau.edu/center-for-university-access-and-inclusion/) webpage at: <https://in.nau.edu/center-for-university-access-and-inclusion/>.

<b>Salary</b>
Commensurate with experience and qualifications.
<b>Application Deadline</b>
We will begin reviewing applications . This position will be open until filled or closed.
<b>Application Procedure</b>
<p>To apply for this position, please click on the "Apply" button at the end of the job description if viewing this position through the NAU HR website. Otherwise, to view the original post and to apply, proceed to <a href="http://nau.jobs">nau.jobs</a>, follow the 'Faculty and Administrator Openings' link, locate vacancy, and then "Apply" at the bottom of the page.</p> <p>Your application must be submitted online to be reviewed and should include: (1) a cover letter addressing the job description and preferred qualifications (max. 2 pages) (2) a current resume' or curriculum vitae, (3) recent teaching evaluations (if applicable), (4) research and teaching philosophy, and diversity statement (single page each), (5) contact information for at least three professional references including mailing and email addresses, and phone numbers, and (6) a one-page diversity statement. Please attach all documents in one PDF file. Please <b>do not</b> include any research samples or publications, listing the citations/references will be sufficient for the committee.</p> <p>If you need assistance completing your application there are instructions available on the <a href="#">HR website</a> or in person in the Human Resources Department located in Building 91 on the NAU Campus - on the corner of Beaver and DuPont Streets.</p> <p>If you are an individual with a disability and need reasonable accommodation to participate in the hiring process, please contact the Office of Equity and Access at: 928-523-3312/TDD - 928-523-1006 or PO Box 4083, Flagstaff AZ 86011.</p> <p>Questions regarding this position can be directed to the Chair Galen Collins of the Search Committee: <a href="mailto:Mark.Molinaro@nau.edu">Mark.Molinaro@nau.edu</a></p> <p>.</p>

Northern Arizona University is a committed Equal Opportunity/Affirmative Action Institution. Women, minorities, veterans and individuals with disabilities are encouraged to apply. NAU is responsive to the needs of dual career couples. Form A-1 Revised 2/05